

Project Public Health Ready

Recommended Resources for Select Version 7.1 Criteria

1.D. Authority and Acknowledgments

- **Selected Federal Legal Authorities Pertinent to Public Health Emergencies** (Developed by the CDC Public Health Law Program). Available online at <http://www.cdc.gov/phlp/docs/ph-emergencies.pdf>
- **State Public Health Law Benchbooks**. Available online at <http://www.cdc.gov/phlp/publications/type/benchbooks.html>
- **Administrative Preparedness Authorities: Suggested Steps for Health Departments**. Available online at <http://tinyurl.com/otzvmeg>
- **Administrative Preparedness: Emergency Procurement Strategies for Health Departments**. Available online at <http://tinyurl.com/mkq4jx9>

1.E.e2. The application includes a hazard analysis of threats (e.g., chemical/nuclear facilities, floods, extreme weather events) and unique jurisdictional characteristics/vulnerabilities that may affect a public health response to an emergency event.

- **Hazard Risk Assessment Instrument** (Developed by the UCLA Center for Public Health and Disasters). Available online at <http://dp.ccalac.org/Policies/Hazard%20Vulnerability%20Analysis/Documents/Hazard%20Risk%20Assessment.pdf>

1.H.h3. The plan contains copies of Job Aids or Job Action Sheets detailing specific functions of each role indicated as necessary in measure 1.H.h1.

- **Incident Command System Job Action Sheets** (Developed by Tarrant County (TX) Public Health Department). Available through the PPHR Toolkit at <http://www.naccho.org/toolbox/tool.cfm?id=5>

1.K. Emergency Public Information and Warning

- **Risk Communication and Public Education Tool Kit**. Available through the APC website at www.apc.naccho.org
- **Emergency Risk Communication for Public Health Professionals**. Available through the APC website at www.apc.naccho.org

1.M.m1. Surveillance

- **Using ESSENCE IV**. Available through the APC website at www.apc.naccho.org

1.O. Medical Countermeasure Dispensing

- **Clinic Planning Model Generator**. Available through the APC website at www.apc.naccho.org

1.P. Mass Care

- **Medical Mass Care during an Influenza Pandemic**. Available through the APC website at www.apc.naccho.org

1.Q. Mass Fatality Management

- **Managing Mass Fatalities: A Toolkit for Planning**. Available through the APC website at www.apc.naccho.org

1.R. Environmental Health Response

- **Environmental Health and Surety Plan - Prince William Health District** (Developed by Prince William Health District). Available through the PPHR Toolkit at <http://www.naccho.org/toolbox/tool.cfm?id=2667>
- **Environmental Health Emergency Response Guide**. Available through the APC website at www.apc.naccho.org

1.Q. Disaster Behavioral Health

- **Core Training for MRC Volunteers**. Available through the APC website at www.apc.naccho.org
- **PsychoSocial/Behavioral Response to Radiological and Nuclear Disasters**. Available through the APC website at www.apc.naccho.org

1.T. Non-Pharmaceutical Interventions

- **Isolation and Quarantine Toolkit**. Available through the APC website at www.apc.naccho.org
- **State Public Health Law Benchbooks**. Available online at <http://www.cdc.gov/phlp/publications/type/benchbooks.html>

1.V. Surge Capacity

- **Managing Surge Response and Workforce Activation**. Available through the APC website at www.apc.naccho.org

1.X. Mutual Aid and External Resources

- **Public Health Mutual Aid Agreements**. Available through the APC website at www.apc.naccho.org
- **How to Create a Partnership between Your Public Health Agency and Area Hospitals**. Available through the APC website at www.apc.naccho.org
- **Public Health Mutual Aid Agreements: A Menu of Suggested Provisions**. Available through the CDC website at http://www.cdc.gov/phlp/docs/mutual_aid_provisions.pdf

3.A.a2iii. Training in the principles of risk communication for key spokespersons for the agency.

- **Emergency Risk Communication for Public Health Professionals**. Available through the APC website at www.apc.naccho.org

3.F.f2. The workforce development plan contains training curricula (presentations and other materials) for the following just-in-time training topics:

- f2i. Epidemiological investigation tasks reflecting the agency's all-hazards plan.
 - **Inclusive Just-in-Time Training for Public Health Investigations (PHI)**. Available through the APC website at www.apc.naccho.org
- f2ii. Medical countermeasure dispensing reflecting the agency's all-hazards plan.
 - **Inclusive Just-in-Time Training for Mass Prophylaxis/POD Operations**. Available through the APC website at www.apc.naccho.org
 - **Core Training for MRC Volunteers**. Available through the APC website at www.apc.naccho.org
- f2iii. Applicable NIMS components reflecting the agency's all-hazards plan.
 - **Core Training for MRC Volunteers**. Available through the APC website at www.apc.naccho.org

4.A. Multi-agency After-Action Report /Improvement Plan (Exercises)

- **Designing, Implementing, and Evaluating a Public Health Exercise - A Dirty Bomb Disaster**. Available through the APC website at www.apc.naccho.org
- **Master the Disaster!LIVE (MTD!/LIVE)**. Available through the APC website at www.apc.naccho.org

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Resource Descriptions and Additional Information

Administrative Preparedness: Emergency Procurement Strategies for Health Departments

NACCHO developed this report to assist health department officials and fiscal agents assess their day-to-day procurement capacity and capability and establish what impact an emergency would have on the procurement processes within their agencies. The report describes several examples of common procurement vehicles that some health departments have in place—including memoranda of agreement, term contracts, cooperative purchasing, procurement cards, and emergency procurement provisions. In addition to its discussion of specific procurement strategies, this document also includes helpful checklists and flowcharts. Available online at <http://tinyurl.com/mkg4jx9>

Administrative Preparedness Authorities: Suggested Steps for Health Departments

This report identifies broad emergency declaration authorities under which state and local health departments may expedite administrative processes and procedures; examines other authorities health departments may use to authorize streamlined procurement and personnel actions; and acknowledges factors impeding administrative preparedness that are beyond the control of health departments but must be accounted for when planning for emergencies. It also provides useful background on the field of administrative preparedness. Available online at <http://tinyurl.com/otzvmeg>

Clinic Planning Model Generator

Avoid congestion, crowding, and confusion by quickly creating an accurate model that will provide assistance with planning for a public health vaccination or dispensing clinic. This tool can be used either in the advance planning stages or for immediate support during an actual event. The computer model is designed to assist in planning a clinic with improved efficiency and performance while enlightening the planners on what to expect in the event of an outbreak. Available through the APC website at www.apc.naccho.org

- Create mathematical and simulation models of mass dispensing and vaccination clinics (also known as points of dispensing or PODs)
- Develop decision support tools to help emergency preparedness planners plan clinics that have enough capacity to serve residents quickly while avoiding unnecessary congestion.

Core Training for MRC Volunteers

This training program guides Medical Reserve Corps (MRC) volunteer candidates through various topics that conform to the MRC Core Competencies Matrix. The tool covers various topics, including disaster preparedness, universal precautions, the Health Insurance Portability and Account ability Act (HIPAA), and other topics essential for the proper training of volunteers. Available through the APC website at www.apc.naccho.org

- Describe MRC activation, deployment and demobilization procedures
- Summarize the various liability protection laws that protect volunteers from civil liability
- List the exceptions to liability protection laws

The CD-ROM includes resource links, videos, a course map, and exercises for self-assessment.

- Domain 1: Health, Safety, and Preparedness
- Domain 2: Roles and Responsibilities of Volunteers
- Domain 3: Introduction to Public Health
- Domains 2 & 3: Shared Content

Designing, Implementing, and Evaluating a Public Health Exercise - A Dirty Bomb Disaster

Design and conduct a full-scale disaster exercise using a DVD-based interactive training course designed to assist public health and emergency management professionals. The DVD includes video footage that details Tarrant County's full-scale dirty bomb disaster drill. The tool also includes an interactive training manual as well as a chapter-based lecture series focused on the design and evaluation components of a public health exercise.

Available through the APC website at www.apc.naccho.org

- Identify the basic components of a field functional exercise for public health.
- Compare a field functional exercise to drills, tabletops, full-scale exercises, and top offs.
- Set performance expectations and scale the exercise to include budget considerations.
- Plan a field functional exercise.
- Define key collaboration and partnerships including required expertise and level of experience.

Emergency Risk Communication for Public Health Professionals

Effective communication with the public during an emergency is vital to protect the community's health. This module provides an overview of how to plan for an emergency, create effective messages, and interact with the media and community in times of crisis. Available through the APC website at www.apc.naccho.org

- List some common reactions exhibited by the public during public health emergencies
- Identify some effective communication strategies that can be used during public health emergencies
- Communicate with the news media more effectively during public health emergencies
- Work with the community more effectively during periods of heightened emotion
- Participate in planning processes that can help your organization be better prepared for communicating during an emergency

Environmental Health Emergency Response Guide

Does your agency have an environmental health emergency response plan? The Environmental Health Emergency Response Guide can complement existing emergency plans or serve as a foundation when developing a new environmental health emergency response plan. The guide addresses 15 environmental health-related topics and describes the potential roles for environmental health professionals during an emergency or disaster. Describe general and specific response actions that county or city environmental health professionals (i.e., specialists, sanitarians and or environmentalists) could be responsible for in the event of a natural disaster, an industrial or transportation related incident, or a deliberate act of terrorism. Available through the APC website at www.apc.naccho.org

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Environmental Health and Surety Plan - Prince William Health District

An environmental surety plan should address the management of environmental hazards to public health and the environment, including contaminated media, epizootic disease, and environmental health infrastructure failure. This Environmental Health and Surety Plan from Prince William Health District covers the concept of operations, roles, responsibilities and response actions for environmental health threats including the following:

- Food and water safety and outbreaks;
- Solid waste and sanitation;
- Radiation, hazardous waste, and release of chemicals and other toxic substances;
- Air quality;
- Worker safety; and
- Animal Control.

It also contains a matrix of hazards and risks to the local population and a table of applicable legal authorities. This plan was submitted in for Goal 1 of a Project Public Health Ready application in 2010 and can be used as an example by other local health departments. Developed by Prince William Health District. Available through the PPHR Toolkit at <http://www.naccho.org/toolbox/tool.cfm?id=2667>

Hazard Risk Assessment Instrument

The Hazard Risk Assessment Instrument (HRAI) workbook is intended to be used as a guide to enable state and local public health agencies to conduct a risk assessment of their community. The tool is designed for use as a standard approach to hazard risk assessment that is adapted to the public health impacts of hazards. HRAI will allow public health agencies to assess the probability of hazards for a particular geographic area and the magnitude of impact given the local resources, allowing for prioritization of response and mitigation options. As such, this workbook will guide public health agencies in determining the likelihood of a hazard occurring, assessing their community's vulnerabilities and current resources, and prioritizing resources in planning for disasters. Developed by the UCLA Center for Public Health and Disasters. Available online at http://www.cphd.ucla.edu/npdfs/HRAI_Workbook.pdf

How to Create a Partnership between Your Public Health Agency and Area Hospitals

Developed by the Montgomery County Advanced Practice Center, this two-page, step-by-step tip sheet outlines how to create partnerships with community hospitals around the issue of emergency preparedness. The tip sheet also summarizes some of the benefits of a hospital-public health partnership that will lead to a more effective emergency response. Key lessons learned as well as benefits that Montgomery County gained while working with their Hospital and Public Health Partnership Group are also highlighted for other jurisdictions to learn from. Available through the APC website at www.apc.naccho.org

- Learn how to create partnerships with hospitals in your community.
- Identify lessons learned from the hospital-public health partnership in Montgomery County, MD.
- Discover the benefits of hospital-public health partnerships.

Incident Command System Job Action Sheets

This PowerPoint presentation contains a series of slides functioning as sample job action sheets for incident command positions and others with roles in a BT emergency. These job action sheets provide examples of how to assign functional roles to public health staff and thereby ensure that staff are better prepared to face an emergency. The job action sheets presented in this tool are relatively basic but provide a sound foundation for the development of more advanced job action sheets. As LHDs work to develop their own job actions sheets for PPHR recognition or to improve their preparedness plans, they should use these as a place to start, but also seek out other resources as examples as well. Good job action sheets will always be specific to the jurisdiction and to the jurisdiction's emergency response plan. Developed by Tarrant County (TX) Public Health Department. Available through the PPHR Toolkit at <http://www.naccho.org/toolbox/tool.cfm?id=5>

Some of the jobs contained in this presentation include:

- Incident Commander
- Logistics Section Chief
- Planning Section Chief
- Public Information Officer
- Safety Officer
- SNS Coordinator
- Field Health Threats Investigator

Inclusive Just-in-Time Training for Mass Prophylaxis/POD Operations

Inclusive Just-in-Time Training (JITT) for Mass Prophylaxis/POD Operations is a comprehensive and systematic toolkit designed to support individuals leading and responding to a public health emergency. It is intended to provide an approach to training that is aligned with best practice from the field of adult learning theory. This tool was developed by Multnomah County Health Department's APC program and its regional partners in FY 2009/2010. It consists of 5 components: Implementation Instructions for the Preparedness Planner An Operational Briefing Checklist for the Mass Prophylaxis/POD Supervisor A Field Training Guide for Team Leaders, complete with Job Action Sheets A "Go-Guide" job aide for surge responders to utilize during an incident A short Evaluation Form to evaluate the I-JITT approach The concept of I-JITT reflects 3 major constructs: Meeting the intellectual, behavioral, and emotional needs of responders; Addressing different types of learning styles (auditory, visual, & experiential); and Drawing attention to cultural considerations that individuals, groups, and organizations bring to a response. This toolkit is designed to be adaptable to the changing environment of an emergency response. Imbedded, are tips on how to utilize integrate I-JITT into a local response, whether training lasts five minutes or an hour. Any health department interested in adopting the toolkit can access a hard copy of the product at NACCHO's toolbox or download PDFs/MS Word files that can be tailored to meet the needs of a local jurisdiction. Available through the APC website at www.apc.naccho.org

- Implementation instructions
- Operational briefing checklist for Mass Prophylaxis/POD supervisor
- Field training guide for team leaders (w/ job action sheets)
- "Go Guide" for surge responders to use mid-incident

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Inclusive Just-in-Time Training for Public Health Investigations (PHI)

Inclusive Just-in-Time Training (I-JITT) for Public Health Investigations is a comprehensive and systematic toolkit designed to support individuals leading and responding to a public health emergency. It is intended to provide an approach to training that is aligned with best practice from the field of adult learning theory. This tool was developed by Multnomah County Health Department's APC program and its regional partners in FY 2009/2010. It consists of 5 components: Implementation Instructions for the Preparedness Planner An Operational Briefing Checklist for the Epidemiology/Surveillance Group Supervisor A Field Training Guide for Team Leaders, complete with Job Action Sheets A "Go-Guide" job aide for Surge Responders to utilize during an incident A short Evaluation Form to evaluate the I-JITT approach The concept of I-JITT reflects 3 major constructs: Meeting the intellectual, behavioral, and emotional needs of responders; Addressing different types of learning styles (auditory, visual, & experiential); and Drawing attention to cultural considerations that individuals, groups, and organizations bring to a response. This toolkit is designed to be adaptable to the changing environment of an emergency response. Imbedded, are tips on how to integrate I-JITT into a local response, whether training lasts five minutes or an hour. Any health department interested in adopting the toolkit can access a hard copy of the product at NACCHO's toolbox or download PDFs/MS Word files that can be tailored to meet the needs of a local jurisdiction. Available through the APC website at www.apc.naccho.org

- Implementation instructions
- Operational briefing checklist for epi/surveillance group supervisor
- Field training guide for team leaders (w/ job action sheets)
- "Go Guide" for surge responders to use mid-incident

Isolation and Quarantine Toolkit

In the absence of rapid and definitive diagnostic tests, vaccines, or cures, isolation and quarantine remains Public Health's best strategy against the spread of mass illness. Public Health - Seattle & King County (Public Health) is an Advanced Practice Center for Emergency Preparedness and established this Planning for Isolation & Quarantine Response Web Toolkit to support local Public Health jurisdictions in their efforts to plan for and manage a large-scale isolation and quarantine response. The Toolkit is designed for all types of users and is separated by topic for the ease of use and navigation. The Plan itself provides guidance and structure to all involved stakeholders regarding initiation, continuance and release from I & Q. The purpose of the Plan describes the circumstances, authority and events that may necessitate specific leadership decisions, response actions, and communications mechanisms. The scope of the plan is to describe specific responsibilities for key response partners are included to highlight points of coordination between agencies during situations involving I&Q. Available through the APC website at www.apc.naccho.org

Managing Mass Fatalities: A Toolkit for Planning

This comprehensive toolkit evolved from recognition of the need for communities to increase their preparedness for managing mass fatalities. Its focus—the care and management of the dead—is one of the most difficult aspects of disaster response and recovery operations. Toolkit materials are based on lessons learned from actual events, including the Oklahoma City bombing, 9/11, and Hurricane Katrina. The toolkit provides scalable, operational direction and tools to guide jurisdictions in creating a local plan. Highlights include: Identification of stakeholders involved in mass fatality management and recommendations for a planning process that is co-led by public health and the medical examiner/coroner's office; Specific guidelines for all medical examiner/coroner responsibilities at the incident site, morgue, and family assistance center Guidance on infection and other health and safety threats; and Requirements and recommendations for managing mass fatalities during a worst-case scenario pandemic influenza. Available through the APC website at www.apc.naccho.org

- Identification of stakeholders involved in mass fatality management and recommendations for a planning process that is co-led by public health and the medical examiner/coroner's office
- Specific guidelines for all medical examiner/coroner responsibilities at the incident site, morgue, and family assistance center Guidance on infection and other health and safety threats
- Requirements and recommendations for managing mass fatalities during a worst-case scenario pandemic influenza.

Managing Surge Response and Workforce Activation

The Managing Surge Response and Public Health Workforce Activation Toolkit provides knowledge, information and tools developed by the Public Health-Seattle & King County (Public Health) Advanced Practice Center in preparing its own surge response and Public Health Workforce Activation response plans. The toolkit is designed as a guide, not a substitute, for the collaborative planning process that each health jurisdiction must undertake. The planning process, embedded in your local context, is necessary to develop a plan. Your team may add or eliminate sections of the process that will best fit the planning needs of your jurisdiction. The purpose of the Toolkit is to help your jurisdiction save time during your planning process by suggesting a planning framework. Available through the APC website at www.apc.naccho.org

- Build personal knowledge of Public Health Workforce Activation planning and practice.
- Guide teams through an end-to-end workforce activation planning process.
- Planning process, assessment, activation, training, and communications.
- Step-by-step process for creating your own customized tabletop exercise (TTX) slide presentation for several chemical, biological, radiological, nuclear (CBRN) and natural disaster scenarios
- Expanded question bank, facilitator's guides/scripts and image libraries, evaluation surveys, an additional nuclear disaster template, and a totally new module called Disaster Architect. With the Architect, users can change the contents or structure of the disaster itself, altering the flow of the exercise with additional injects, or build an entirely new disaster scenario from scratch!

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Master the Disaster!LIVE (MTD!/LIVE)

Master the Disaster!LIVE (MTD!/LIVE) is a major update of the popular tabletop exercise CD tool originally developed by the DeKalb County Advanced Practice Center and the Emory University Center for Public Health Preparedness in 2007. It is now an online, Web-based tool that will run on any computer platform (Windows, Linux, or Mac) that directly translates most of the same functions previously included on the CD versions into a simplified, step-by-step process for creating your own customized tabletop exercise (TTX) slide presentation for several chemical, biological, radiological, nuclear (CBRN) and natural disaster scenarios. MTD!/LIVE also includes an expanded question bank, facilitator's guides/scripts and image libraries, evaluation surveys, an additional nuclear disaster template, and a totally new module called Disaster Architect. With the Architect, users can do more than just customize static exercises with local information; they can also change the contents or structure of the disaster itself, altering the flow of the exercise with additional injects, or build an entirely new disaster scenario from scratch! New disaster scenarios and exercises are saved online in the user's own account and can be shared with other users in the broader public health preparedness community if desired. Other important features include a question bank organized based on the Homeland Security Exercise Evaluation Program (HSEEP) Target Capabilities List, a downloadable HSEEP After Action Report/Improvement Plan document optimized for TTX's, and templates for building new HSEEP-aligned CBRN or natural disaster scenarios in Architect. Most of the functionality of previous CD versions has been preserved for easy learning, and MTD!/LIVE requires only a computer with slide viewer, Web browser and Internet access. Available through the APC website at www.apc.naccho.org

- Step-by-step process for creating your own customized tabletop exercise (TTX) slide presentation for several chemical, biological, radiological, nuclear (CBRN) and natural disaster scenarios
- Expanded question bank, facilitator's guides/scripts and image libraries, evaluation surveys, an additional nuclear disaster template, and a totally new module called Disaster Architect. With the Architect, users can change the contents or structure of the disaster itself, altering the flow of the exercise with additional injects, or build an entirely new disaster scenario from scratch!

Medical Mass Care during an Influenza Pandemic

This toolkit serves as a resource for local public health departments to develop plans for medical mass care. The toolkit provides scalable, operational direction and tools for the establishment of alternative care sites, i.e. Influenza Care Centers (ICC) to meet the health care needs of patients requiring hospital care who are not able to receive such care at one of the local hospitals. Although the guide focuses on pandemic influenza, the approaches described and the tools provided can be adapted for other medical-health emergencies and hazards requiring medical mass care. Available through the APC website at www.apc.naccho.org

Step 1: Define and describe the Influenza Care Center

Step 2: Define and describe the Operational Periods

Step 3: Describe the activation of the influenza care center (ICC)

Step 4: Describe an exit strategy and protocols for de-activating or closing an ICC due to catastrophic failure

PsychoSocial/Behavioral Response to Radiological and Nuclear Disasters

PsychoSocial/Behavioral Response to Radiological and Nuclear Disasters is an awareness-level orientation course that addresses mental health/behavioral health issues relevant to radiological/nuclear disasters. The training incorporates elements of established disaster mental health knowledge gleaned from actual radiological/nuclear events as well as practices described in leading academic and governmental publications. Completed in September 2010 and available at no cost to NACCHO members, the course provides curriculum for educators and trainers responsible for workforce development in behavioral health response competencies for radiological/nuclear disaster workers. The CD tool provides training materials that allow public health departments, healthcare, EMS personnel, other public safety responders and public health partners to effectively understand how to provide for early detection of, and the mitigation of the deleterious behavioral health and psychosocial effects of a nuclear or radiological disaster. The course also includes exercises that cover radiation exposure devices, radiological dispersion devices (dirty bomb) or improvised nuclear devices, and how to effectively interact with the public and healthcare community via the application of Psychological First Aid and effective Risk Communication. The CD is a train-the-trainer tool that consists of didactic instruction including PowerPoint slides as presentation aids as well as practice of concepts learned using vignettes/scenarios, group discussion, and decision-making with feedback. Handouts and references also provide detail that extends the scope of the presented materials. Trainer guidance is also provided as self-study material. Training addresses the four major intervention strategies for mental health/behavioral health management of a radiological/nuclear mass casualty incident: mental health triage, psychological first aid, risk communication, and building personal and community resilience. Local health departments can use the resources on the CD "as is" or customize them for their unique needs. The product requires no special training or computer equipment other than the availability of a CD drive with optional Internet connection. Available through the APC website at www.apc.naccho.org

Public Health Mutual Aid Agreements

The Cambridge Advanced Practice Center for Emergency Preparedness has developed materials to assist local health departments in creating public health mutual aid agreements. These materials have been used to develop and implement a public health mutual aid agreement in a 27-community region in Massachusetts. The materials include 5 PDF documents that can help local health departments begin the process of creating jurisdiction appropriate mutual aid agreements: Public Health Mutual Aid Agreement: A Template Explanation of a Public Health Mutual Aid Agreement Scenarios for Use of a Public Health Mutual Aid Agreement Frequently Asked Questions: Public Health Mutual Aid A Public Health Mutual Aid Agreement: White Paper. Available through the APC website at www.apc.naccho.org

- Example Agreement
- Explanation of Public Health Mutual Aid Agreement
- Scenarios for use of mutual aid
- Frequently asked questions about public health mutual aid
- Case studies

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Public Health Mutual Aid Agreements: A Menu of Suggested Provisions

The Centers for Disease Control and Prevention's (CDC) Public Health Law Program, in cooperation with Coordinating Office for Terrorism Preparedness and Emergency Response (COPTER), created this menu of suggested provisions for Mutual Aid Agreements in response to requests for "model" agreements by public health officials. Parties using the listed provisions to assist in the negotiation and development of mutual aid agreements are advised to determine whether a particular type of provision is relevant to their contemplated agreement and then carefully tailor provisions to meet their specific needs. Available through the CDC website at http://www.cdc.gov/phlp/docs/mutual_aid_provisions.pdf

Provisions are organized within sections under the following headings:

- Agreement Purpose or Background
- Organization and Coordination
- Request and Response Procedures
- Licenses and Permits
- Liability, Immunity, and Indemnity
- Costs and Reimbursement
- Legal Scope or Effect
- Workers' Compensation, Death Benefits, and Insurance
- Dispute Resolution
- Fees, Funding, and Appropriations
- Supplemental Agreements or Parties
- Amendments
- Effective Date, Term of Agreement, and Withdrawal
- Signatories
- Definitions

Risk Communication and Public Education Tool Kit

This tool kit identifies techniques for conducting pre-event public education activities, as well as strategies for pre-event and event risk communication planning. The tool kit is organized into three sections: Plan, Prepare and Perform. Each section includes Santa Clara County Public Health Department insights, key tactics, lessons learned and tools when communicating to the public during a health or medical emergency event. Available through the APC website at www.apc.naccho.org

RISK COMMUNICATION PLAN:

- The purpose of the plan.
- Scope and responsibilities.
- Pre-event preparation activities.
- Public information Officer event actions (checklist).
- Operational and logistical considerations.
- Media management and message development.
- Interagency coordination.
- Plans for post-event wrap up and assessment.

Selected Federal Legal Authorities Pertinent to Public Health Emergencies

Federal laws and legal authorities address a variety of concerns central to public health emergencies, such as emergency declarations, quarantine and isolation, liability and licensure of workers, and mutual aid, among others. Because these laws involve multiple federal agencies and appear in many different official documents, the CDC Public Health Law Program prepared an annotated list of selected, commonly cited federal legal authorities for reference by public health officials, legal counsel, and others. This document contains selected portions of the laws relevant to public health emergencies and is not intended to be exhaustive of all relevant legal authority. Available online at <http://www.cdc.gov/phlp/docs/ph-emergencies.pdf>

State Public Health Law Benchbooks

These benchbooks serve as functional practice guides designed to accelerate judges' understanding of an area of law. Courts in most states typically have civil and criminal law bench books, but some devote a portion to a treatise-like discussion of public health law intended for use by the judiciary; public health officials; state and local public health attorneys; and the public. CDC has gathered the benchbooks from a number states whose books have sections on public health law, including isolation and quarantine. Available online at <http://www.cdc.gov/phlp/publications/type/benchbooks.html>

Using ESSENCE IV

Using ESSENCE IV — A Self-Paced Training Course is a CD-ROM training tool that provides interactive guidance to public health and healthcare providers in the understanding and use of surveillance software system, Electronic Surveillance System for the Early Notification of Community-based Epidemics or ESSENCE. It contains an objectives-based learning assessment that will introduce the software and highlight its values and applications through a series of modules: Module 1 describes the purpose of the software and its importance as a syndromic surveillance system; Module 2 navigates users through the application and learn the various functions of each page; Module 3 educates the user on the various statistical functions and algorithms employed in the system; Module 4 explores the use of alerts and queries in daily surveillance; and Module 5 applies the user's training to the investigation of "real-life" public health scenarios. The training tool incorporates the guidance and expertise provided by Johns Hopkins University Applied Physics Lab in the development of this product. Available through the APC website at www.apc.naccho.org

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